



Staff Association of Southern Utah University

President: Barbara Rodriguez
President (Elect): James Shakespear
Past President: Barbara Rodriguez
Secretary: Tammi Miller
Treasurer: Jeremy Martin
Faculty Representative: Daniel Eves
Legislative Liaison: Linda Liebhardt

Board Members:
Brandon Street, Sr. Board Member – Scholarships
Linda Bauer, Sr. Board Member – Recognition
Tessa Douglas, Sr. Board Member – SPDF
Sara Greener, Jr. Board Member – Scholarships
Daniel Bishoff, Jr. Board Member – Recognition
Malinda Rhodes, Jr. Board Member- SPDF

Staff Association Board Meeting

March 13th 3:00 Sage Valley Room HCC

Next Meeting – April 10th 3:00 Sage Valley Room HCC

Attendees: Barbara Rodriguez, James Shakespear, Tammi Miller, Daniel Eves, Linda Liebhardt, Brandon Street, Linda Bauer, Tessa Douglas, Sara Greener, and Malinda Rhodes

Excused: Daniel Bishoff and Jeremy Martin

Approved Minutes from last meeting: Please take a moment to review past meeting minutes, we will be approving this fiscal year's minutes in the next meeting. These can be found on the Staff Association Drive.

I. Information/Discussion Items:

President's Report –

- a. **President's Council** – Barbara talked about staff having to take vacation days for University travel. A system has been proposed to allow staff to travel on University business with Supervisor's approval and not use vacation time. The council was "aghast" when they heard Barbara's report regarding staff being denied the education benefit. Jim created a survey for staff to fill out regarding this issue, please encourage all staff to fill this out.
- b. **Trustee's Meeting**- Have not met.

- c. **Faculty Senate-** SUUSA proposed “smoking buildings” as opposed to a “smoke free” campus. The buildings are designated areas for smoking, made of glass, with no roof.
- d. **UHESA-** Barbara and Jim will be attending the UHESA conference in St. George on March 30th

II. Action Items:

- e. **Assignments for Welcoming New Employees to Campus:** Please send Tammi an e-mail when you have completed these assignments!

Name	Position	Department	HireDate	Assign.
Anderson, Joshua	Partnership Project and Budget Coordinator	Outdoor Engagement Center	2/1/2018	Tessa
Bowen, Kathryn S	Administrative Assistant II	Aviation	2/1/2018	Linda L.
Cuara, Pricilla	Teacher 1	Head Start	2/16/2018	-
Hoyer, Peter J	Head Coach, Women's Volleyball	Athletics	2/16/2018	Brandon
Malcom, Jeffrey C	Peace Officer	Police Department	2/1/2018	Barbara
Morgan, Tyler	Marketing and Communications Director	Utah Shakespeare Festival	2/26/2018	Sara

III. REPORTS

- f. **Recognition Committee:** Linda Bauer, Chair; Daniel Bishoff; Barbara Rodriguez
 - **“employee of the Month”** There were 8 nominations for April, the recipient will be selected next week
 - **“Outstanding Staff Employee(s)”** Brad Brown and Annette Murray
 - **“Staff Distinguished Service Award(s)”** Kalyn Jensen and Brian Fullerton
- g. **Scholarship Committee:** Brandon Street, Chair; Sara Greener; Jim Shakespear
38 applications with approximately \$6,000 to give. The committee met on 3-13-18 and plan on meeting again next week to make final selections. Currently, the scholarship does NOT require staff rec. letters, the committee would like to rewrite the verbiage on that.
- h. **SPDF Committee:** Tessa Douglas, Chair; Malinda Rhodes; Barbara Rodriguez
The Final cycle just ended. Depending on how much is awarded we may have an additional \$5,000 remaining for a May campus Training. Please send Ideas to Tessa.
- i. **Tobacco Free Campus Committee:** Linda Liebhardt, Chair: (See Faculty Senate Notes) This is a health issue not a discrimination issue.
- j. **Other:** Linda L. reminded all to attend the Legislative Wrap up with Pres. Wyatt on Monday, March 19th at either 12:00 or 4:00.

We need a date for the closing social in May??

Policy changes to be finalized: What to do if Pres. Position is vacated early? Move secretary and Treasurer to 2 year positions, alternating. These need to be approved by the entire staff association by the end of March.

IV. Bereavement Plants

Assigned months:

August – Jim Shakespear, **September** – Jeremy Martin, **October** – Malinda Rhodes, **November** – Tessa Douglas, **December** – Brandon Street, **January** – Linda Liebhardt, **February** – Barbara Rodriguez, **March** – Linda Bauer, **April** – Sara Greener, **May** – Daniel Bishoff, **June** – Barbara Rodriguez