President: Jim Shakespear  
President (Elect): Ben Johnson  
Past President: Barbara Rodriguez  
Secretary: Anu Tufuga  
Treasurer: Chet Dalton  
Faculty Representative: Daniel Eves  
Legislative Liaison: Linda Liebhardt

Board Members:
Sara Greener, Sr. Board Member - Scholarships  
Daniel Bishoff, Sr. Board Member - Recognition  
Malinda Rhodes, Sr. Board Member - SPDF  
Amy Humphries, Jr. Board Member - Scholarships  
Ron Cardon, Jr. Board Member - Recognition  
Zach Murray, Jr. Board Member - SPDF

**BOARD MEETING MINUTES**
*June 12, 2018 at 3 p.m. - Sage Valley (HCC)*

**NEXT MEETING:**  
*July 11, 2018 at 1 p.m. - Rondthaler (HCC)*

**ATTENDEES:**  

**EXCUSED:**  
Tammi Miller, Jeremy Martin, Brandon Street, Malinda Rhodes, and Daniel Bishoff.

**REVIEW ASSIGNMENTS/ACTION ITEMS:**

- ✔️ Approve Minutes from last meeting

*Please send Anu an email when you have completed these assignments!*

1. ‘Welcome New Employees to Campus’ assignments:

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<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>CLASS CODE</th>
<th>HIRE DATE</th>
<th>ASSIGNED TO</th>
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<tr>
<td>Anthony Giannotti</td>
<td>Athletics</td>
<td>Athletic Coaches</td>
<td>5/7/2018</td>
<td>Ron Cardon</td>
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<td>Scott Carlile</td>
<td>Internal Audit</td>
<td>Full Time Professional</td>
<td>5/16/2018</td>
<td>n/a</td>
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REPORTS:

I. President’s Council
   A. n/a

II. Board of Trustees
   A. n/a

III. UHESA
   A. n/a

IV. Faculty Senate
    A. David Berri (Current President)
    B. Steve Barney (President Elect)
    C. Changes to ‘Rank and Tenure’ passed

V. SPDF
   A. Expect to meet around 4 times a year
   B. Working on updating policies and procedures
   C. $1,400 left over from FY18 that will roll over to FY19
   D. Zach Murray and Jim Shakespear will sit on this committee for FY19

VI. Recognition Committee
    A. May recipient- Keri Romine
    B. June recipient- Becky Stucker
    C. Ron Cardon and Barbara Rodriguez will sit on this committee for FY19

VII. Scholarship Committee
     A. Gave out 5 scholarships this year
     B. Will work on updating website to announce when scholarships will be posted and clarification on requirements
     C. Amy Humphries and Ben Johnson will sit on this committee for FY19

DISCUSSION ITEMS/FEEDBACK:

I. Meeting for July (possibly set day/time for FY19)
   A. Proposed date for July: July 11th at 1 p.m. in Rondthaler (HCC)
   B. Confirm FY19 monthly meetings at next meeting when all board members are present

II. Thank outgoing officers and board members!

III. Closing Social feedback
     A. Majority of survey participants suggested moving the social to a shadier area at the Harris Center. Jim has confirmed with Facilities that those changes are possible on the South side of the building for next year.
     B. Keep breakfast buffet, prizes and planting activity
C. Morning time is preferred by majority of attendees

IV. How can we incorporate UHESA’s ‘Bring A Friend To Finish (BFF)’ initiative on campus?
   A. Run a report of students who withdrew from SUU within the past few years and invite staff to reach out to students they know on the list to return to SUU and graduate.
   B. Possible incentive of giving a SUU Bookstore gift card for every student brought back.
   C. BFF initiative can be displayed on Staff Association website and Completion and Student Success website.

ANNOUNCEMENTS:

I. Sign-ups for Presidential Leadership Academy are open. Encourage staff to apply as it allows good cross-section across campus!

II. President Wyatt’s Staff Association Luncheon
   A. July 26, 2018- Time/place TBD (Jennifer will send out an invite)

III. July meeting we will be taking our group photo

ASSIGNMENTS MADE:

I. Everyone be prepared to discuss the following at next month’s meeting:
   A. How can we encourage more participation with ‘Employee of the Month’ nominations?
   B. How can we encourage more departmental scholarship donations?

II. Anu: Reserve space for future meetings

BEREAVEMENT PLANTS:

Assigned months:

Legislative Liaison (non) Report

May 8, 2018

I contacted the State Legislative Liaison for UHESA, James Logue from the University of Utah. He hasn’t responded. It is summer, and academic institutions do tend to slow down a bit. He tried a number of times to do a Skype meeting with the other liaisons in the state over the past months, but those were the only emails I received from him. Most meetings were either cancelled by him because something came up at the last minute or there were only two people in attendance (of twelve). The last attempt was made when I was driving across Nevada in May, so I wasn’t able to participate --if it did, indeed, take place. I have not received any minutes or reports from the meeting. James had planned to discuss the Governor’s Executive Order about banning state employees from lobbying (basically). It would be interesting to know if any discussion was held and if anyone at SUU is affected adversely by it.

Past years have seen a “UHESA Day at the Capitol,” but this year’s was kind of dropped. Utah System of Higher Education (USHE) had one January 26. The University itself (SUU) had a Day at the capitol and I didn’t make great strides in matching up with the student presenters, either. It’s their day to shine. I did meet with the Leavitt Center and their interns to brainstorm about what they would do on that day. I never heard a report on how it turned out. UHESA is somewhere between the SUU day on the hill and the USHE day on the hill. It’s really hard to pinpoint just where we fit in, and when we have gone, it’s been just as chaotic as any other “Day on the Hill.” It’s an interesting experience.

The Staff Association Web site for “Contact your Legislators” is basically updated as of the last elections. A few minor adjustments need to be made and I will be submitting those to the web content people.

If the Staff Association incoming president would like to appoint another more politically-minded, or at least civic-minded, person to this position, I would have no qualms about stepping down. I’m happy to serve if needed and will try to follow through with James Logue and see if there is any sort of mission statement that UHESA would like to take forward to the Legislature in the coming year.

Respectfully submitted,

Linda Liebhardt