President: Jim Shakespear
President (Elect): Ben Johnson
Past President: Barbara Rodriguez
Secretary: Anu Tufuga
Treasurer: Chet Dalton
Faculty Representative: Daniel Eves
Legislative Liaison: Linda Liebhardt

Board Members:
Sara Greener, Sr. Board Member - Scholarships
Daniel Bishoff, Sr. Board Member - Recognition
Malinda Rhodes, Sr. Board Member - SPDF
Amy Humphries, Jr. Board Member - Scholarships
Ron Cardon, Jr. Board Member - Recognition
Zach Murray, Jr. Board Member - SPDF

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**BOARD MEETING AGENDA**

*September 12, 2018 at 1 p.m. - Sage Valley (HCC)*

**NEXT MEETING:**
*October 12, 2018 at 1 p.m. - Sage Valley (HCC)*

**ATTENDEES:**
Jim Shakespear, Ron Cardon, Zach Murray, Daniel Eves, Chet Dalton, Ben Johnson, Amy Humphries, Sara Greener, Anu Tufuga

**EXCUSED:**
Barbara Rodriguez, Daniel Bischoff, Malinda Rhodes

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**REVIEW ASSIGNMENTS/ACTION ITEMS:**

- Approval of Minutes
- Jim - Visit Head Start
  - Will continue working on ways for Staff Association to include Head Start teachers. Many of the teachers will not be able to participate in socials due to conflicting class times.
- Ben - Create Doodle for opening social planning committee and start meeting/planning
  - Worked with Aviation, Athletics, and local businesses for prizes
  - Staff Association scholarship video will be played and last year’s recipients will be guest speakers
  - Ratifying Staff Association constitution
I. Welcome new employees

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<th>NAME</th>
<th>DEPARTMENT</th>
<th>CLASSIFICATION</th>
<th>START DATE</th>
<th>ASSIGNED</th>
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<td>College Connections</td>
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<td>Angela Murnan</td>
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<td>9/3</td>
<td>Chet</td>
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<td>Full Time</td>
<td>8/20</td>
<td>Sara</td>
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<td>Art and Design</td>
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<td>8/23</td>
<td>Ron</td>
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REPORTS:

I. President’s Council
   A. SWATC dual enrollment-benefits will work both ways

II. Board of Trustees
   A. Marilee Eyre was recently sworn in as an additional Board of Trustee
   B. Faculty Senate
      1. Developing diversity policy with Dr. Rivera
      2. We are 1% short market value (salary) as a campus whole
      3. Mid term policy has passed and will be implemented in the 19-20 fiscal year

III. UHESA
    A. Think of UHESA President-Elect candidates

IV. SPDF
    A. Changing the application to a Google Form format or a hybrid option of
downloading a travel authorization.

B. Consider bringing professional development opportunities to campus in comparison to spending more money to go elsewhere.

V. Recognition Committee
   A. Employee of the Month

VI. Scholarship Committee
   A. Push students to apply around November 1

DISCUSSION ITEMS/FEEDBACK:

I. How do we get effective communication from staff?
   A. Concerns/Complaints
   B. Feedback on issues
   C. Morale

II. Do we need to consider Staff Association organization changes?
   A. PR/Marketing Liaison to better communicate Staff Association updates campus wide

III. How do we help staff improve efficiency?

IV. Modifications to SPDF for group/department funding?

V. Grants we could apply for?

VI. Keeping track of hours spent on Staff Association responsibilities

ANNOUNCEMENTS:

I. 

ASSIGNMENTS MADE:

I. All- Keep track of how many hours you dedicate to your position in the Staff Association

BEREAVEMENT PLANTS:

Assignments months: