President: Ben Johnson - Scholarships
President (Elect): Trisha Robertson - SPDF
Past President: Jim Shakespear - Recognition
Secretary: Anu Tufuga
Treasurer: Chet Dalton
Faculty Representative: Daniel Eves

Board Members:
Amy Sharpe, Sr. Board Member - Scholarships
Ron Cardon, Sr. Board Member - Recognition
Zachary Murray, Sr. Board Member - SPDF
Annette Murray, Jr. Board Member - Scholarships
Ralph Savage, Jr. Board Member - SPDF
Nellie Lee, Jr. Board Member - Recognition

BOARD MEETING MINUTES
July 10, 2019 at 1 p.m. in Sage Valley (HCC)

NEXT MEETING: August 7, 2019 at 1 p.m. in Sage Valley (HCC)

ATTENDEES: Ben Johnson, Trisha Robertson, Jim Shakespear, Anu Tufuga, Chet Dalton, Amy Sharpe, Ron Cardon, Annette Murray and Nellie Lee
EXCUSED: Ralph Savage and Zach Murray

REVIEW ASSIGNMENTS/ACTION ITEMS:

✓ Approval of Minutes
✓ Complete monthly Staff Association hours sheet
✓ Welcomed new employees

I. Welcome new employees

<table>
<thead>
<tr>
<th>Name</th>
<th>Class Code</th>
<th>Department</th>
<th>Start Date</th>
<th>Assigned</th>
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</thead>
<tbody>
<tr>
<td>Sonia Hahn</td>
<td>Full Time</td>
<td>Athletics</td>
<td>6/1</td>
<td>Ron</td>
</tr>
<tr>
<td>Brielle Bourgeois</td>
<td>Athletics Coach</td>
<td>Athletics</td>
<td>7/1</td>
<td>Chet</td>
</tr>
<tr>
<td>Flynn Clayman</td>
<td>Athletics Coach</td>
<td>Athletics</td>
<td>6/16</td>
<td>Amy</td>
</tr>
</tbody>
</table>
## REPORTS:

I. President’s Council  
   A. n/a

II. UHESA  
   A. UHESA meeting 7/11 and 7/12 at UVU  
   B. Sheri Butler is UHESA President

III. SPDF  
   A. n/a

IV. Scholarship  
   A. n/a  
   B. Committee received all Thank You letters

V. Recognition  
   A. Committee selected July Employee of The Month

## DISCUSSION ITEMS/FEEDBACK:

I. Staff Association overview (Ben)

II. Welcome Wagon  
   A. Board members will visit new staff to welcome them to campus and introduce Staff Association

III. Assign new board members to a committee  
   A. Scholarships- Amy, Annette, and Ben  
   B. SPDF- Trisha, Zach, and Ralph  
   C. Recognition- Jim, Ron, and Nellie

IV. Assign monthly Bereavement Plant Requests  
   A. Announce in opening social
B. Possibility of looking at bereavement leave requests through HR

V. Opening Social
   A. Getting Started Guide

VI. Staff Association student employee
   A. Jim will utilize student hours

ANNOUNCEMENTS:
   I. 

ASSIGNMENTS MADE:
   I. Welcome new employees
   II. Staff hours
   III. Come up with Staff Association goals, what we would like to see accomplished, improvements, etc.
   IV. Anu: Thank You card for Angela

BEREAVEMENT PLANTS:
 Assigned months:
 July- Anu August- Jim September- Chet October- Ron November- Amy December- Ben January- Trisha February- Annette March- Nellie April- Zach May- Ralph June- Anu