Minutes

August 12, 2020 2 p.m. | Virtual via Zoom
Next meeting: September 9, 2020 2 PM

Discussion Points:

I. Returning to Campus Task Force (COVID)
   A. Ongoing discussion - Meets twice per week. If anything comes up share comments/concerns with Trisha.
   B. Trisha will include messaging for the staff that we’re in it together, to follow the guidelines, and we all need to play a role in staying open in the next staff email.
   C. What do we do if we see students on campus not wearing masks when needed? Information will be forth-coming.
   D. Point staff to go.suu.edu/returntocampus for the most up-to-date information.
   E. Mask distribution? - Trisha will follow up
      1. Disposable Masks can be requested from Facilities Management.

II. Diversity
   A. Trisha met with Faculty Senate President and President Wyatt. To begin talking about what the right direction is for diversity and inclusion on the staff and faculty side.

III. Policy management
   A. Some staff members have brought up policies that are out of date. Is there use for the staff to be more involved in recommending policies that should be reviewed?
   B. Policies are located: https://help.suu.edu/policies
   C. Do we need a committee? Is this something that the staff wants?
      1. Continue discussion with colleagues - Let Trisha know what you think via email.

IV. Vision for staff association - idea sheet
   Feedback document
   A. Advocate - Policy Committee - Section 8 of SUU policies
   B. Involve - Opening Social, in the works to see what we can do this year. Consider assembling a committee to brainstorm ideas for different levels of kinds of events we can have. Next meeting, we can discuss the ideas and see where we feel comfortable as a board. *Don't forget to accommodate for high risk individuals
   C. Unify
      1. Welcome Wagon? Are we accomplishing the goal?
         a) Orientation process?
         b) Quarterly Lunch?

Roundtable
Zoom
First meeting will take place during Welcome Week

Staff of the Month
Troy Edler- Marketing Communication
(1) Events Committee - Trisha will follow up
   c) Quarterly meeting?
2. Recognition Committee - Trisha will send new staff info to Nellie so they can reach out while we formulate something new.

D. Roundtable
   1. Monthly meeting with staff association board, similar to faculty senate office hours.
   2. First meeting during welcome week
   3. Allows staff to share whatever is on their mind and connect with other staff.
   4. Topic to boost attendance?

E. Committees
   1. Training and Policy committee

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**Assignments:**

I. **Staff Hours**

   Attendees:
   Board: Trisha Robertson, Ralph Savage, John Lisonbee, Annette Murray, Nellie Lee, Lisa Swanson, Alison Adams, Adam Wilcock, Dan Camp, Tiger Funk
   Guests: Michael Kartchner, Matthew Reiser, Julie Wood, Christine Fawson, Audrie Porter, Jennifer Leard, Landry Igitaneza, Marci May, Andrea Masterson, Allison Bulloch, Belinda, Sharon Brown, Bethany Bibb, Susan Wooten, Mitch Bealer

   Bereavement plant delivery:
   **July**-Ben  **Aug**-Dan  **Sept**-Alison  **Oct**-Lisa  **Nov**-Nellie  **Dec**-Annette  **Jan**-Ralph  **Feb**-Tiger  **Mar**-John  **Apr**-Adam  **May**-Trisha  **June**-Alison

The Southern Utah University Staff Association exists to unify, involve, advocate for and communicate with staff.  

   Learn more at suu.edu/staffassociation