SuU Staff Association
Southern Utah University

President: Ben Johnson - Scholarships
President (Elect): Trisha Robertson - SPDF
Past President: Jim Shakespear - Recognition
Secretary: Anu Tufuga
Treasurer: Chet Dalton
Faculty Representative: Bill Heyborne

Board Members:
Amy Sharpe, Sr. Board Member - Scholarships
Ron Cardon, Sr. Board Member - Recognition
Zachary Murray, Sr. Board Member - SPDF
Annette Murray, Jr. Board Member - Scholarships
Nellie Lee, Jr. Board Member - Recognition
Ralph Savage, Jr. Board Member - SPDF

Board Meeting Minutes
May 13, 2020 at 1 p.m. via Zoom

Next Meeting: June 10, 2020 at 1 p.m. in Sage Valley (HCC)

Attendees: Ben Johnson, Jim Shakespear, Trisha Robertson, Anu Tufuga, Chet Dalton, Ralph Savage, Annette Murray, Zachary Murray, Amy Sharpe, and Bill Heyborne.

Excused: Nellie Lee

Review Assignments/Action Items:

☐ Approval of Minutes
☐ Complete monthly Staff Association hours sheet
☐ Welcomed new employees

I. Welcomed new employees

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<tr>
<th>Name</th>
<th>Class Code</th>
<th>Department</th>
<th>Start Date</th>
<th>Assigned</th>
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<tr>
<td>Brandon Pitts</td>
<td>Full Time</td>
<td>Administrative Systems</td>
<td>4/1</td>
<td>Jim</td>
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<td>Steven Gustafson</td>
<td>Full Time</td>
<td>Aviation</td>
<td>4/1</td>
<td>Amy</td>
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<td>Status</td>
<td>Department</td>
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<td>Contact</td>
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<td>Susan Wooten</td>
<td>Part Time</td>
<td>Biology</td>
<td>4/16</td>
<td>Zach</td>
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<td>Business</td>
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<td>Outdoor Pathways</td>
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<td>Anu</td>
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<td>Executive</td>
<td>Provost’s Office</td>
<td>5/1</td>
<td>Trisha</td>
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<td>Full Time</td>
<td>USF</td>
<td>4/16</td>
<td>Chet</td>
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<tr>
<td>Richard Girtain</td>
<td>Full Time</td>
<td>USF</td>
<td>5/1</td>
<td>Ralph</td>
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**REPORTS:**

I. Staff Recognition Committee
   A. n/a

II. Scholarship Committee
   A. Interviewed and awarded 9 scholarships $12,650 in scholarships awarded

III. SPDF
   A. n/a

**DISCUSSION ITEMS/FEEDBACK:**

I. Staff Association Sign
   A. Ben will compose a letter to the President’s Cabinet to recommend postponing the implementation of a new staff association sign and for those approved funds to be allocated elsewhere.

II. Staff Vacation Leave
   A. Discussion about shifting cut off time out of the summer months.
   B. Survey staff members to evaluate their input on vacation leave cut off, impact of Covid-19, etc.
   C. Jim and Trisha will create the Google form and the board will provide input and approve before sending out to staff.

III. Closing Social
   A. There will be no in person Closing Social.

IV. Nominations/Elections
   A. Ben, Jim, and Trisha are in the process of contacting nominees.
ANNOUNCEMENTS:

I.

ASSIGNMENTS MADE:

I. Welcome new employees
II. Staff hours
III. Jim and Trisha will create the Google form and the board will provide input and approve before sending out to staff.

BEREAVEMENT PLANTS:

Assigned months:
July- Anu  August- Jim  September- Chet  October- Ron  November- Amy  December- Ben
January- Trisha  February- Annette  March- Nellie  April- Zach  May- Ralph  June- Trisha