

Use a Program Provider?

Program providers coordinate program logistics, provide additional support, and have pre-determined cancellation policies. They can make things simpler for Program Directors. However, using program providers is often more expensive than planning a program individually. The cheapest program cost for many of these providers is around \$4,000. A few of the possible program providers are listed below.

Customized Educational Programs Abroad (CEPA)

Planning a program through this provider should begin 8-12 months in advance. It typically takes 2-3 weeks for the first proposal to be sent to the Program Director. A booking agreement will be sent to the Program Director for the university to sign. CEPA can provide a program flyer to help with promotion and can send an employee to attend any study abroad fairs. Program participants should be finalized 90 days before departure. If the minimum number of participants is not met, the itinerary may be adjusted to accommodate the smaller numbers. A finalized itinerary will be sent 2 weeks prior to departure. More information: <https://www.cepa-abroad.org/plan-your-program/>

Atlas Workshops

Program Directors should email Atlas Workshops directly with a general idea for their program. Atlas Workshops will reach out to discuss further details. More information: <https://www.atlaswork-shops.com/university>

Arcadia

Arcadia provides further insurance and liability coverage as well as a 24 hour emergency phone number. If requested, they will help develop the course curriculum, visit the home campus to provide support, create promotional materials, provide an in-country team, and offer a country orientation. Directors provide a course syllabus and Arcadia will help to form a program proposal that meets the requirements. Additional scholarships are available through this program.

More information: <https://studyabroad.arcadia.edu/fac-ulty-advisors/create-a-custom-program/>

AIFS

AIFS partners with international educational institutions. They plan logistics and provide various student services. Program proposed should have 12 to 15 students per faculty member. There will be a non-academic Program Coordinator on-site to help run the logistics. They may help to create promotional materials and coordinate flights. They will provide an in-country orientation. There are a limited number of locations and cities where programs are offered. Additional scholarships are available through this program. More information: <https://www.aifsabroad.com/customized/>

WorldStrides

WorldStrides will suggest places that match the area of study that the Program Director requests. Program Directors may choose any location they would like, however. Directors submit a request for information and are contacted by an account manager who will be their main contact to coordinate the logistics, curriculum, etc. More information: <https://worldstrides.com/higher-ed-custom/>

CIEE

After reaching out with initial inquiries, CIEE will set up a phone consultation. After the phone consultation, CIEE will send out a questionnaire to acquire further specifications. Proposals will be sent and revised. The final proposals should be signed by the Office of Learning Abroad in the form of a Memorandum of Understanding. CIEE will send out a recruitment kit, provide an orientation, and additional emergency support.

There are additional scholarships available through this program. More information: <https://www.ciee.org/go-abroad/educators/faculty-led-programs/build-your-program>

CIS Abroad

This program provides a 24/7 staff member to handle all program logistics and emergencies. They can book group flights as needed. There are materials available to Program Directors with both pre-departure and on-site information. Additional health insurance, all necessary gratuities, and other benefits are all available. More information: <https://www.cisabroad.com/faculty-advisors/custom-programs/faculty-led-programs/>

Maxmio Nivel

Volunteer/Internship based programs should look closely at Maximo Nivel. Programs through this organization are relatively inexpensive. Location selection is limited to Costa Rica, Guatemala, and Peru. More information: <https://www.maximonivel.com/groups/university/>

International Volunteer HQ

Trips with a volunteer element may consider organizing their program through IVHQ. IVHQ can help to arrange meals, accommodations, flights, in-country transportation, and more. They have a wide variety of locations for faculty members to choose from. An inquiry for further information and pricing can be submitted through their website. For more information: <https://www.volunteerhq.org/volunteer-abroad-group/#2>

Anglo Educational Services

Anglo Educational Services coordinates programs in primarily London, but may also plan trips in the United Kingdom and Europe. For pricing and more information, a request form must be submitted through their website. More information: <https://angloeducational.com/internships-and-academic-programmes/programmes/bespoke-programmes/>