

To: Kurt Harris, SUU Learning Abroad Director

From:

As mandated in SUU Policy 5.30 University Authorized International Travel (sec. V.A), I am writing to request your authorization for me, an SUU faculty/staff member, to travel to _____ under policy, “Travel to a country or region under a USDOS Level 3 travel advisory and not authorized by the Office of Learning Abroad may be permitted with the authorization of the University president in consult with the Chair of the SUU Board of Trustees.” For the purpose of _____, I am intending to travel to _____, currently listed as Level 3 on the USDOS Travel Advisory. I acknowledge that by submitting this letter, the Office of Learning Abroad will request permission from the University president and Chair of the SUU Board on my behalf.

I will be traveling from _____ to _____ 20___. I will sign an Informed Consent (Waiver of Liability) form and certify that I will follow all COVID-19 related laws, guidelines, recommendations, and restrictions issued by SUU, the government of _____, and any local jurisdictions where I will be traveling.

Sincerely,

X _____

Signature of Faculty/Staff Participant

X _____

Kurt Harris
Director of Learning Abroad