



# Instructor Fee Agreement

Program Directors should fill in all of the information below to ensure that the instructor fee collected from program participants is accurately divided amongst Program Directors. Program Directors should note that in the event the program goes over its proposed budget, the difference will be withdrawn from the total collected instructor fees. This form is not valid unless ALL of the necessary Program Directors have signed the form.

**Program Name:**

**Program Dates:**

**Program Location(s):**

**Program Directors:**

**Instructor Fee/per student:  
(Must match amount listed  
in the program proposal)**

**What percentage of the instructor fee will each Program Director receive?**

Program Director Name:

Percentage:

Program Director Name:

Percentage:

Program Director Name:

Percentage:

Program Director Name:

Percentage:

Program Director Name:

Percentage:

**Program Director Signatures:**

**Dates:**