# Policy of Funding Eligibility Criteria

## 1. Event Description & Budget

- **Detailed Event Description**: Name, Date, Location.

- **Itemized Budget**: A clear breakdown of the event's projected costs must be submitted.

## 2. Club Status

To be eligible for ICC funding, clubs must:

- Be **officially active and registered** in the Clubs app.

- Be in **good standing** with their oversight body (USO → Faculty/Staff Advisor, CSO → Campus Recreation, ISC → STIL Office).

- Have a Club President who has completed:

    - The **Club President Training** for the current semester.

    - The required **Title IX (or equivalent) training**.

## 3. Event Approval & Timeline

- The event must be **posted** in the Clubs app.

- The event must be previously **approved by scheduling** and **publicly visible**.

- The funding request must be submitted **at least two weeks before** the event date.

## 4. Location & Accessibility

- The event should take place **on SUU's campus**.

- The event must be **open to all SUU students**, not just club members.

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## 5. Supplementary Funding Requirements

- Clubs must declare if they have received **departmental support or funding** for the event.

- Clubs must indicate whether they've held **at least one fundraiser this semester**, including details and results if applicable.

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## 6. Accountability for Previous Funding

- If the club has received prior ICC funding, they must have submitted:

  - **Receipts**

  - **Event photos**

  - **Reports**

- The club must list its **most recent funded event**, if applicable.