General Education Task Force

Minutes

Oct. 5, 2011 – 3:15 -> 4:45pm, ADM 304H

ACADEMIC ROADMAP – 3.4 Assess the General Education curriculum

TASK FORCE CHARGE FROM PROVOST:

The Task Force will be expected to engage the campus in an open dialog about general education and make a thorough examination of our program over this academic year. The Task Force will develop recommendations to help enhance the effectiveness and strengthen the impact of our general education program for our students and our academic community.

Present: Curt Bostick, Bill Byrnes, Daniel Eves, Lindsay Fullerton, Kurt Harris, Bruce Haslem, Steven Irving, Michiko Kobayashi, Elise Leahy, Todd Peterson, Nichole Roylance, John Taylor

Absent: Wendy Sanders, Kevin Robinson

1. Introductions

- Committee will be looking for a new representative from PVA
- Role of representatives is to take back to dept and programs the discussions from Committee and to be a sounding board for their departments/programs

2. Information items

- **Academic Road Map charge:**
  - Bill Byrnes reviewed the planning goal related to General Education and the Academic Roadmap.
  - Distribution of Mission Statement and Core Themes.

- **USHE R470 (http://higheredutah.org/sbr/policy/pdf/R470.pdf)**
  - Incorporates information from the LEAP initiative.
  - Section 3.3. of R470 General Education Breadth Requirements beyond the Core: "*to establish unique course requirements which reflect emphases of the institutions, strengths of faculties, and the varying interests of students."* Bill notes this gives us some flexibility to be creative about how we shape GE at SUU to best suit our educational goals and student learning outcomes.

- **LEAP Essential Learning Outcomes**
  - Purpose: To launch discussion and help Committee define what we'd like to do with our Gen Ed program. Four areas on sheet can help frame our discussion.
  - Learning Outcome: "**What a student should know, do, or be based on the program of studies."**

** Bill Byrnes has copies of the LEAP Booklet if committee members would like to borrow it.

- **Gen Ed Task Force website and Canvas**

  All members will be added to Canvas GE Taskforce Class, and will have access to meeting information as it is posted.

- **Educated Person's Conference:**

  Todd Petersen & Bridget Eastep will be presenting. Anyone interested in attending should contact Kurt or Bill. Bill can email online registration form to anyone who is interested, and Todd Petersen will have a University vehicle if anyone wants to get a ride. The Conference is Friday, Nov 4 @ Snowbird.

3. Discussion items

- **Ann Ferren: "Where Do We Start?" –** Quick review of this publication
- **"General Education Planning 2011-2013" –** Reviewed draft document
- **AAC&U "General Education: Promising Models"** – discussed some of the listings posted on the ACC&U website.

4. General Notes from Meeting:

- Committee needs to determine if we'll be going through all Gen Ed courses again to determine if they still qualify as Gen Ed. Need to determine if Committee should re-vamp existing model or build something entirely new. *[Consensus was that was not a first step – A first step was to gather indo about some of the best practices going on nationally in GE and see how SUU aligned with those programs.]*
- Will the Committee have the authority to remove a course from Gen Ed requirements? *[Bill pointed out the Task Force charge is to make recommendations and therefore, the entire GE program should be assessed.]*
- Should "Gen Ed" draw from what the business world will want from students? Need to incorporate what businesses want from future employees. *[Employer input is valuable and the Task Force should seek input from all communities of interest.]*
- Is there enough intentionality about connecting courses to a variety of majors? Would more Gen Ed classes that aren't necessarily on track for any specific major help us? *[Was posed as a general question.]*
- Need to define what constitutes a "Gen Ed" *[Consensus was Yes, we need to define what GE means at SUU]*
- *OTHER COMMENTS*
    - Gen Ed program needs to support the revised mission of the University.
    - LEAP will provide a solid base to build from.
    - Determine what the learning outcomes should be, and work backwards from there.
    - We have a framework for the first 29 credits of Gen Ed, and can build from there.
    - An assessment method needs to be established to make sure LEAP outcomes are incorporated into Gen Eds.
    - Outcomes should be measurable- will help Committee discover where skillsets occur in multiple disciplines and establish connections

- Every course does not need to cover every learning outcome. Learning outcomes will be met through a combination of courses.
- Classes should focus on Learning as much as Teaching
- Consider using the "Cohorts" System- connecting classes with intentionality

Action items

- **Review "General Education Planning 2011-2013"**
  - Before next meeting- members need to look at the planning timeline. Revise the plan by your way of thinking. Goal is to have everything ready for the course catalog by Dec. 2012 so we can roll this out in fall 2013.

- **Individual research of one AAC&U "promising model" Gen Ed program**

Each Committee member selected a "Promising Model" institution from the AAC&U list, and will provide an overview of it at the October 19th meeting.

Name	
Curt Bostick	Saint Joseph's College, IN
Bill Byrnes	University of Charleston
Daniel Eves	Millikin University
Lindsay Fullerton	Grand Valley State University
Kurt Harris	Indiana State University
Bruce Haslem	Washington State University
Steven Irving	Miami University of Ohio
Michiko Kobayashi	Michigan State University
Elise Leahy	Eastern New Mexico University
Todd Peterson	Portland State University
Nichole Roylance	University of California, Los Angeles
John Taylor	Syracuse University

The following Institutions were not selected by any specific committee member:

- College of Charleston
- Fairleigh Dickinson University
- Kalamazoo College
- Olivet College
- University of Delaware
- University of Southern California
- Wagner College

5. Next meeting: Oct. 19 @ 3:15-4:45

General Education Task Force

Minutes

Oct. 19, 2011 – 3:15 -> 4:45pm, ADM 304H

ACADEMIC ROADMAP – 3.4 Assess the General Education curriculum

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Present: Curt Bostick, Bill Byrnes, Daniel Eves, Lindsay Fullerton, Kurt Harris, Bruce Haslem, Michiko Kobayashi, Elise Leahy, Nichole Roylance, John Taylor, Lynn Vartan, and Bonny Rayburn.

Excused: Todd Petersen.

1. **ANNOUNCEMENTS**
   - Comments/correction to the minutes of the 10-5-11 meeting
     - Correction of typo on page 2, section 4, first bullet point - ~~indo~~ info
     - Welcome Lynn Vartan from PVA

2. **INFORMATION ITEMS**
   - Worksheet Overview of GE classes at SUU - Byrnes
     - Reviewed GE classes for 2011-12 from catalog
     - It was pointed out that classes listed that are not really being offered. Please e-mail Bill regarding any other changes that need to be made. He will then tweak this document and repost it.
   - Five-year enrollment report for GE classes at SUU - Byrnes
     - First page is overview of General Education headcount enrollment over last 5 years and gives percentage of students with a below "C-" grade.
   - Overview of other USHE schools and their GE Programs – Byrnes
     - Credits that other USHE institutions are offering are higher than SUU.

3. **DISCUSSION ITEMS**
   - Promising Models from AAC&U website list

Name	College/University
Curt Bostick	Saint Joseph's College, IN
Bill Byrnes	University of Charleston
Daniel Eves	Millikin University
Lindsay Fullerton	Grand Valley State University
Kurt Harris	Indiana State University
Bruce Haslem	Washington State University
Steven Irving	Miami University of Ohio
Michiko Kobayashi	Michigan State University
Elise Leahy	Eastern New Mexico University

Todd Peterson	Portland State University
Nichole Roylance	University of California, Los Angeles
John Taylor	Syracuse University

- Bruce Haslem - Washington State facing similar challenges. Report is very straight forward. Report also shows approaches that have failed. They do have a writing proficiency exam that they have to pass in their junior year. The link to the univerisyt GE website will be posted to Canvas.
- Daniel Eves - At Millikin they have a sequential general education. They start off with academic inquiry. Then they move into critical writing and reading skills. From there they move into US cultural studies. Then they have US structural studies. Then the last one is global issues. They all build on one another. Every semester is a different one. They offer sequential and non-sequential and they are not housed in any department. They've had this program up and running since 2007.
- Elise Leahy - Eastern New Mexico has a lot of similarities to SUU's program but it is very succinct. One of the thing that makes theirs easier on many levels is, for instance, under science it says "science with lab". It looks like any science course with a lab would work - instead of listing every course like SUU does.
- Lindsay Fullerton - Grand Valley has an upper division requirement. She supports introducing upper division gen ed requirements because it helps students get done faster.
- Nichole Roylance - University of California at Los Angeles breaks their gen ed into colleges. Each college has a different set of minimum GE requirement. There is no university wide general education requirement.
- Kurt Harris - Indiana State calls it Foundational Studies instead of General Education. They begin with Learning Outcomes and build from there. Kurt likes the fact that students have to take a non-native language course. Kurt also mentioned that Indiana State has a full time gen ed coordinator in addition to an administrative assistant.
- Lindsay Fullerton mentioned that if students have not declared a major by the time they have 75 credits, a hold is put on their account until they choose one. She also mentioned that the knowledge areas minimum grade is only a "D-".

- "General Education Planning 2011-2013" – Updates/Revisions?
  - Bill & Kurt suggested that the GETF should use the rest of this semester assessing our current GE program before going forth to make changes. In chapter 14 of the catalog, there is a lot of information that has already framed general education on this campus. TF members concurred that many faculty had not read this.
- SUU General Education – Current Goals and Suggested Competencies and relationship to Learning Outcomes and Academic Roadmap (Handout). Bill reviewed the Essential Learning Outcomes (ELO) information from the LEAP Initiative which has been adopted by the state of Utah and the USHE system. He walked the TF members through the links to the ELO and the SUU Academic Roadmap.

4. **Action item**
    - For the next meeting – Review the GE goals and competencies in Chapter 14 of the current course catalog. Prepare a list of at least 5 expected learning outcomes for (1) Core Courses and (2) one or more of the 5 Knowledge Areas. What should we expect students to know and be able to do after taking a course in, for example, the Fine Arts Knowledge Area? Kurt will coordinate this. Please have your section done by Monday, Nov 7th.

5. **Next meeting: Wed. Nov 9 @ 3:15-4:45pm**

General Education Task Force

Meeting Minutes

Nov 9, 2011 – 3:15 - 4:45pm, ADM 304H

ACADEMIC ROADMAP – 3.4 Assess the General Education curriculum

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Present: Curt Bostick, Bill Byrnes, Daniel Eves, Lindsay Fullerton, Kurt Harris, Bruce Haslem, Steven Irving, Michiko Kobayashi, Elise Leahy, Todd Petersen, Nichole Roylance, and Bonny Rayburn.

Excused: Kevin Robinson and Lynn Vartan

1. **ANNOUNCEMENTS**
    - Comments/correction to the minutes of the 10-19-11 meeting
        - Approved unanimously

2. **INFORMATION ITEMS**
    - AAC&U Conference in New Orleans Feb 23-25 – General Education and Assessment: New Contexts, New Cultures
        - Very worthwhile conference. Associate Provost's office will provide $1,000 stipend each for up to five people who would like to attend. Additional costs would have to be picked up by departments. Registration deadline is January 10th. If you are interested in attending please contact Bill. Conference runs February 23rd - 25th.
    - Update and handouts from *What is an Educated Person?* Conference, Nov 4.
        - Handout - Conference brochure. Todd Petersen and Briget Eastep presented on experiential education and did a wonderful job!
    - Review of “challenging GE courses” data worksheet (on Canvas)
        - Handout - Christian Reiner and Paul Coleman have fine tuned this report to show specific grades of students who were getting less than a "C-" and whether students were having problems with course content or had just stopped participating in the class. Committee members discussed the difference between "UW" and "F" and whether there is a need to more fully explain the use of each to faculty members to ensure that they are using the correct one. **Bill will bring the topic up for discussion at the next Deans' Council meeting.**

3. **DISCUSSION & ACTION ITEMS**

- Review and revision of current SUU GE Goals and Suggested Competencies from Chapter 14 in 2011-12 catalog
    - Fine Arts
    - Humanities
    - Social & Behavioral Sciences
    - Life & Physical Science

    - Core Requirement – English, Quantitative Literacy, Information Literacy, Computer Literacy, American Institutions (Econ 1740, or History 1700, or Political Science 1100)

  There was a lengthy discussion and committee members were asked to review the suggestions submitted and posted on Canvas before this meeting. Bill suggested that committee members come to the next meeting prepared to discuss learning outcomes specifically. This will be the only item on the agenda. Committee members agreed that this would be a great idea. Kurt Harris will work with committee members between meetings to move this project along.

4. **Next meeting: Wed. Nov 30 @ 3:15-4:45pm**

5. **Adjourn:** Meeting was adjourned 5:05 p.m.

General Education Task Force

Meeting Minutes

Nov 30, 2011 – 3:15 -> 4:45pm, ADM 304H

ACADEMIC ROADMAP – 3.4 Assess the General Education Curriculum

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Present: Curtis Bostick, Bill Byrnes, Daniel Eves, Lindsay Fullerton, Kurt Harris, Bruce Haslem, Steven Irving, Elise Leahy, Todd Petersen, Kevin Robinson, Nichole Roylance, John Taylor, Lynn Vartan, & Bonny Rayburn.

1. ANNOUNCEMENTS

- Comments or correction to the minutes of the 11-9-11 meeting?
  - Approved unanimously.

2. INFORMATION ITEMS

- AAC&U Conference in New Orleans Feb 23-25 – General Education and Assessment: New Contexts, New Cultures Early Registration Deadline is Jan 10 – There's a discount if we register 3 or more from SUU – Assoc. Provost Office will cover $1000 per person (5 people)
  - Registration fee is $350 for 3 or more people if sent by January 10th
  - If you fly out of Las Vegas, airfare is approximately $400 - $500
  - If you're interested in going, get back to Bill. We will do a group registration out of the Associate Provost's office.
  - Conference fee for hotel is $165

3. DISCUSSION ITEMS

- Overview of current GE classes that are also are required for a major or that are a prerequisite for various majors (Handout) – 15 min.
  - Handout is a composite of all the courses found in general education and courses are also linked to department requirements for majors.
  - Some double dipping
  - Some hidden requirements - Do we want to make it more transparent?
  - **Please look this over and if you have any corrections, let Bill know. Also, take this overview back to your colleagues and discuss with them whether some things could be improved to assist advising in helping students get through their path more efficiently.**
- GE Requirements and Social & Behavior Sciences Knowledge Area – Curt Bostick – (Handout) – 5 min

- Kurt's Notes based on Todd's input (Handout) – 60 min
    - Built into Kurt' Harris' Recommendation and Plan are several actionable items that we should either agree should be or amend as the Task Force elects – We can take these one at a time
        - There was a lengthy discussion and committee members agreed that it would be better to separate the Intellectual and Practical Skills listed in the LEAP Essential Learning Outcomes into ten separate skills.
        - Todd suggested that we take a grid approach to assessing General Education. As we look at the matrix, it would be obvious where the holes in General Education are and they could be fixed. It would be obvious where new courses or added dimensions to existing courses should be added.

4. **ACTION ITEM(s)**

    - **Todd Petersen - Create a Learning Outcomes template/matrix/rubric by Friday 12/2 & send to Bill & Kurt to upload to Canvas**
    - **Committee members will pick a handful of GE courses and plug them into the matrix to see how it works.**

    ASSIGNMENTS FOR OUTCOMES MATRIX:
    - **Lindsay Fullerton - Core Requirement courses**
    - **Steven Irving - Core Requirement Courses**
    - **Lynn Vartan - Fine Arts Knowledge Area courses**
    - **Elise Leahy - Humanities + Social & Behavioral Sciences Knowledge Area courses**
    - **Bruce Haslem - Social & Behavioral Sciences Knowledge Area courses**
    - **John Taylor - Life Sciences Knowledge Area courses**
    - **Daniel Eves - Physical Sciences Knowledge Area courses**

5. **Next meeting: Wed. Dec 14 @ 3:15-4:45pm with the main agenda item being a discussion and review of the Outcomes Matrix Assignment**

6. **Adjourn -** Meeting was adjourned at 4:40 p.m.

General Education Task Force
MINUTES
Dec 14, 2011 – 3:15 -> 4:45pm, ADM 304H

ACADEMIC ROADMAP – 3.4 Assess the General Education Curriculum
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Present: Curtis Bostick, Bill Byrnes, Daniel Eves, Lindsay Fullerton, Kurt Harris, Bruce Haslem, Steven Irving, Michiko Kobayashi, Elise Leahy, Todd Petersen, Virginia Stitt, John Taylor, and Bonny Rayburn.

1. **ANNOUNCEMENTS**
   - Comments or correction to the minutes of the 11-30-11 meeting?
     - Approved unanimously
   - LEAP Newsletter link posted to Canvas Modules for Dec 14 meeting
   - LEAP Power Point posted to Canvas – please share with your colleagues

2. **INFORMATION ITEMS**
   - **Update from State-Wide GE Taskforce Meeting** – SLC Board of Regents office, Dec 12
     - Senator Urquhart spoke of his efforts to address the need for increased completion rates from USHE schools – This in turn led the discussion to admission criteria at USHE schools and the college readiness of secondary school students in Utah – his blog site is www.steveu.com.blog
     - Tentative date for next Educated Persons Conference – Friday, Oct 26, 9am to 4pm – SLC (Based on space availability)
     - It was recommended that more financial support be given to faculty from USHE school to attend the conference next year (Assoc. Provost Byrnes will follow up on this and will look into doing 50-50 matches to support for faculty from SUU to attend the confer.)
     - There will be a state-wide presentation in SLC on April 2 about progress on the Tuning project
     - Byrnes had updates on the Degree Qualifications Profile Project. If you aren't familiar with this please go to: http://www.luminafoundation.org/newsroom/topics/what_is_a_degree_profile.html
     - USU is using its Business Innovation Factory (BIF) Student Experience Lab to tackle GE from the student perspective (see p 5 of handout)
   - **AAC&U Conference in New Orleans Feb 23-25** (Handout)

     General Education and Assessment: New Contexts, New Cultures Early Registration Deadline is Jan 10 – There's a discount if we register 3 or more from SUU – Assoc. Provost Office will cover $1000 per person (5 people), $1250 (4 people) or $1500 (3 people)
     - Registration fee is $350 for 3 or more people if submitted by January 10th
     - Las Vegas to New Orleans airfare is approximately $400 - $500
     - Conference fee for hotel is $165 per night plus taxes

- There are pre-conference workshops being held on Thursday, February 23rd & Bill is planning to go to workshop #6 - Aligning Innovative Practices, Curriculum, and Faculty in General Education.
- Bill stated that if any other committee members would like to attend one of these pre-conference workshops, his office will pay for that too.
- Elise Leahy will be attending workshop #1 - From "Why?" to "How?" to "Well Done!": Strategies for Strengthening General Education
- Todd Petersen will be attending workshop #5 - The Promise of e-Portfolios: Creating a New Culture of Assessment
- Steve Irving will be attending workshop #2 - Advancing Academic Partnerships to Improve Student Success
- Other SUU employees attending the conference are: John Taylor, & possibly Kirk Fitzpatrick.

3. DISCUSSION ITEMS

A. Todd Petersen - Learning Outcomes survey template

- Course prefix and course title
- Which of the Three LEAP Areas does this class cover? (knowledge of human cultures, physical and/or natural world and personal and social responsibility
- Then you asked which of the 10 skills did the course cover?

DISCUSS ASSIGNMENTS FOR OUTCOMES MATRIX:

- Lindsay Fullerton - Core Requirements
- Steven Irving - Core Requirements
- Lynn Vartan – (Replaced by Virginia Stitt) - Fine Arts Knowledge Area
- Elise Leahy - Humanities + Social & Behavioral Sciences Knowledge
- Bruce Haslem - Social & Behavioral Sciences Knowledge Area
- John Taylor - Life Sciences Knowledge Area
- Daniel Eves - Physical Sciences Knowledge Area

What does this information tell us and does it convert into action steps?

- There was a long discussion on the findings of the test matrix that Todd had come up with.
- Committee members agreed that definitions for each of the skills would ensure proper reporting for general education classes. **Bill asked committee members to, before the next meeting, review the definitions and come to the next meeting prepared to discuss them.**
- A sliding scale would help refine the analysis.
- Skills listing more than one item connected by and/or should be separated into two skills to eliminate confusion.
- **Todd Petersen & John Taylor volunteered to get with Christian Reiner and incorporate these changes into the questionnaire matrix before the January 19th meeting. Todd will e-mail it to committee members and upload it to canvas so everyone can review it and suggest revisions if need be.**

- Once the definitions have been revised, the next step would be to revisit the revised matrix using them.
- Then it would be ready to present to the curriculum committees or faculty members.

B. DISCUSS: Do we make any alterations to the GE section of the catalog?

Do we wish to make any changes in the catalog copy by incorporating the LEAP Learning Outcomes in the 2012-13 catalog? The current catalog lists goals for each knowledge area and "Suggested Competencies." It lists no information about goals or competencies from the core requirement.

If we wish to make an editorial change, then a sub-committee of the GETF should begin work on draft language that could be approved at the Feb GETF meeting in time for the catalog copy deadline. If not, then what if any changes do we think need to be made in the GE catalog copy currently on pages 110- to 113.

- **Bill asked committee members to review this section of the catalog and determine if any changes should be made to the text for clarification. If you'd like to suggest changes, e-mail them to Bill.**

C. DISCUSS: Engaging Campus in Open Dialog about GE

What actions would the GETF like to take relative to engaging the campus in a discussion about GE as per the committee charge from the provost? Suggestions, recommendations?

- Committee members agreed that the best way to engage the campus would be an open forum.
- The first meetings should be with GE course teachers. Then, present the findings to everybody in an open forum for their input.

4. **ACTION ITEMS? (A and B, or Other)**

A. Move That - By next meeting (Bill)

- Develop a proposal for Deans Council & Faculty Senate that SUU establish a campus-wide General Education Committee. Some of the responsibilities of the committee would include, but would not be limited to, oversight of a GE Program at SUU, maintaining an up to date course offering inventory, develop policies and procedures to ensure faculty involvement and input in the GE Committee operation, assisting department and programs with the development of learning outcomes and assessment of GE courses. If the proposal is approved in January meetings of DC and FS, then by March submit a new policy for review. Policy would be developed by a sub-committee of the GETF.
  - Approved unanimously

B. Move That - By Feb 8th, 2012 Chairs of College Curriculum committee's re-visit GE course offerings to see if any courses can be dropped from a knowledge area because:

1. Course is no longer offered
2. Course is not attracting sufficient enrollment to warrant continuation
    - Approved unanimously

5. **NEXT MEETING: January 18 @ 3:30**

6. **ADJOURN -** Meeting was adjourned at 4:40 p.m.

General Education Task Force
MINUTES
Feb 8, 2012 – 3:30 -> 5pm, ADM 304H

ACADEMIC ROADMAP – 3.4 Assess the General Education Curriculum
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PRESENT: Curtis Bostick, Bill Byrnes, Daniel Eves, Kurt Harris, Bruce Haslem, Steven Irving, Elise Leahy, Todd Petersen, Kevin Robinson, Virginia Stitt, John Taylor, & Bonny Rayburn.
Excused: Michiko Kobayashi
Absent: Nicole Roylance, Lindsay Fullerton

1. **ANNOUNCEMENTS**
   - LEAP Power Point posted to Canvas – please share with your colleagues
   - Save the date: *Educated Person Conference*, Friday, Oct 26, 2012 at Snowbird

2. **INFORMATION ITEMS**
   - **AAC&U Conference in New Orleans Feb 23-25**
     - **If anybody on the GETF sees a concurrent session on the conference agenda that they would like to have someone attend, please let Bill know so he can make sure it gets covered.**
     - **30 min meeting of six people going to the conference to plan session attendance next week Feb 15 at 4:30pm in AD 304H**

3. **DISCUSSION ITEMS**

A. Learning Outcomes (Todd Petersen)
Follow up on LO assignment posted to Canvas
- Lengthy discussion with some tweaking of definitions. Todd will make changes and post to Canvas for input.
- Next step - launch survey more widely to assess Gen Ed courses by looking at which learning outcomes are currently being covered.
- Include definitions (without titles) with questions.
- Have all professors who teach specific courses fill out survey to ensure commonality.

B. DISCUSS: Review alterations to the GE section of the catalog (Kurt Harris)
- Lengthy discussion with some tweaking. Bill will insert suggestions offered by Curt, Elise, & Todd in the past and post to Canvas for comment.

C. DISCUSS: New Policy 6.8.3 General Education Committee (Bill Byrnes)

Deans' Council has approved the policy but before it goes to Faculty Senate the GETF should have one more review of the policy. It has been revised since the first posting Jan. 20.

- Lengthy discussion with some tweaking. Bill will incorporate changes and the policy will be submitted to faculty senate.

D. DISCUSS: Engaging Campus in Open Dialog about GE (Bill Byrnes

Follow up after AAC&U GE Conference? Suggest we hold an open campus open forum to talk about the major topics of the conference. Suggested date Wed April 18

4. ACTION ITEMS

Request for consideration of TECH 1950 as a Social & Behavioral Science Knowledge Area GE class

(Request from Scott Hansen in the COSE)

TECH 1950 Technology in Society (3)
This course deals with the impact of technology on society. The course covers the evolution of technology, reviewing the major thrusts which brought about the current technological revolution. Emphasis is placed on how technology serves society and improves our way of life. (Spring)

- Committee members thought this was a good concept.
- Do we need another Gen Ed course?
- It was agreed that it is not a good time to add a Gen Ed course.
- Committee not an approving body but they suggested the proposal be brought forward in the future.

5. NEXT MEETING: March 7 @ 3:30pm

6. ADJOURN: Meeting was adjourned at 5:10 p.m.

General Education Task Force
MINUTES
March 7, 2012 – 3:30 -> 5pm, ADM 304H

ACADEMIC ROADMAP – 3.4 Assess the General Education Curriculum
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Present: Curtis Bostick, Bill Byrnes, Daniel Eves, Kurt Harris, Steven Irving, Elise Leahy, Todd Petersen, Virginia Stitt, Kirk Fitzpatrick (guest), and Bonny Rayburn.
Excused: Lindsay Fullerton, Bruce Haslem, Michiko Kobayashi, and John Taylor.

1. **ANNOUNCEMENTS**
   - March 26 11am to 12:30pm – State-wide GE task Force IP-Video meeting in ADM 304
   - April 2, SLC - Dr. Carol Geary Schneider, President, Association of American Colleges and Universities, will present the Degree Qualifications Profile (DQP) and the Tuning Project working groups in Utah (Math, History, Physics, Education) will also be meeting that day.
   - Save the date: *Educated Person Conference*, Friday, Oct 26, 2012 at Snowbird

2. **INFORMATION ITEMS**
   - **AAC&U Conference in New Orleans Feb 23-25** – Key Issues
     - Distinctive and effective GE programs can be a valuable tool in helping higher ed campuses recruit, retain and graduate quality students
     - Faculty must be informed and involved in the GE revision process – We need an answer to the question. "What do faculty and students want to be the important outcomes of GE on our campus?"
     - E-portfolios are an important part of the GE outcomes assessment process – can we use Optimal Resume to accelerate this process?
     - OTHER: GETF Committee members who went to New Orleans also have several examples of other colleges or universities that have some great ideas we could use.

3. **DISCUSSION ITEMS**

A. Learning Outcomes Survey – Next steps?
Todd gave the group a quick report on the progress for the GE survey.
- Terminology was a problem. To make the survey more accurate, they have decided to insert a sliding scale so professors can show where each course registers on each topic.
- Survey will go out to all faculty. Will be able to pull information that is GE specific but will have a read on all courses.
- Suggestion - Comment box under definition to suggest modifications.
- Send out fake survey to committee members for suggestions.

- Timeline. Building survey should not be difficult. Next phase will be right after spring break.

EXAMPLE OF CURRICULUM MAPPING DIAGRAM BASED ON GE CATALOG COPY

Mapping of courses? →	Inquiry and analysis	Critical and creative thinking	Written and oral communication	Quantitative literacy	Information literacy	Teamwork and problem solving
GE Core						
Fine Arts						
Humanities						
Life Sciences						
Physical Sciences						
Social & Behavioral Sciences						

C. DISCUSS: Engaging Campus in Open Dialog about GE (Bill Byrnes)

Follow up after AAC&U GE Conference? Suggest we hold an open campus forum(s) to talk about the major topics of the conference. **No recommendations were offered by GETF members to hold any presentations.**

4. ACTION ITEMS

- Bill will upload 14 AACU values rubrics on Canvas

5. NEXT MEETING Bill suggested committee meet once we have the data is back from survey John and Todd are working on. The goal would be of course to get the survey results before the end of this semester. .

6. ADJOURN: Meeting was adjourned at 4:25 p.m.