



**SUBJECT: Locker Usage Policy**

- I. Purpose: To make lockers available for use by SUU students.
- II. Lockers may be checked out to students who have a valid and current student ID card.
- III. Availability: Thirty-four lockers will be available for rental on a semester basis.
- IV. Usage guidelines:
  - A. Students will only have access to lockers during Library hours.
  - B. The Library will not be responsible for any loss of materials from lockers. Valuable items (laptops, iPOD's, etc.) should not be stored in lockers.
  - C. Lockers are to be cleaned out at the end of the semester. Library staff will inspect all lockers three days after the semester ends and contents left will become the property of the library.
- V. Students who use the lockers agree to the following rules:
  - A. No illegal substances
  - B. No weapons
  - C. No food
  - D. Personal locks will be removed immediately
  - E. All library items must be checked out before being stored in lockers
  - F. Lockers are subject to search
  - G. Lockers may not be shared
  - H. Locker privileges may be revoked if these guidelines are not met
  - I. Must sign a contract [http://www.li.suu.edu/library/policies/locker\\_contract.pdf](http://www.li.suu.edu/library/policies/locker_contract.pdf)